

**PART 1 - GENERAL**

Project: Commercial Driver's License Training Facility  
[B.C. # 2014404]  
Owner: Wallace State Community College  
Architect: Aho Architects, LLC  
Date Issued: March 4, 2015



**This Addendum is directed to all prime Contract Bidders, and all others to whom Drawings and Specifications have been issued by the Architect.**

**This Addendum forms a part of the Contract Documents. The following conditions take precedence over any conflicting conditions in the Drawings and Specifications. The Drawings and Specifications are hereby amended in the following particulars:**

**1.1 CLAIRIFICATIONS**

- A. Consistent with the legal advertisement for bids, a pre-bid conference was held at 10:00 am CST on March 3, 2015. Attendance at this pre-bid conference was mandatory for General Contractors to be eligible to bid the project.
- B. The pre-bid conference minutes and sign-in sheet are attached.
- C. All excavation is unclassified. The contractor should use their discretion for means and methods for achieving the necessary compaction. Therefore quantities of soils shall be left unclassified. The contingency allowance has been established for unusual and unforeseen conditions clearly beyond geotechnical report.
- D. It is the Contractor's responsibility to obtain ADEM permits as required for this project. The Contractor may proceed with applying for permits based on a signed letter of intent given by the Owner before the Notice to Proceed is issued by the Building Commission.
- E. Existing gazebo is located in the diesel maintenance parking lot located on the Wallace State Community College campus, southwest of the proposed Commercial Driver's License Facility site.
- F. Excess dirt may be spoiled on site at approved location by Owner.

**1.2 REVISIONS (SPECIFICATIONS)**

- A. Advertisement for Bid: Revise Bid Date as follows: "Bid opening will be 3/12/2015 at 2:00pm CDT". Location will remain as stated in the Advertisement for Bid.
- B. Replace existing "Table of Contents" with attached "Table of Contents".

- C. Replace existing "Attachment to ABC Form C-3 Proposal Form" with attached "Attachment to ABC Form C-3 Proposal Form"
- D. Revise header on each page of Specification Section Door Hardware to read "087100" in lieu of "084113".
- E. Revise Specification Section "Special Instructions to Bidders" to replace paragraph G with paragraph G below and add paragraph H below to read as follows:
- G. Bidders shall note the requirements of Building Commission Administrative Rule 170X-8 as applicable to this project. Per the Building Commission Administrative Rule 170X-8-.03 (3) Permit Fee: Upon approval of the construction contract and prior to scheduling the Pre-Construction conference to be performed by the Building Commission Inspector, payment shall be due immediately for the total permit fee. 170-X-8-.04 Payment of Fees (2) Permit Fee payment shall be accompanied by the completed "Permit Fee Worksheet" and a copy of the executed construction contract. The construction contract shall be the basis for calculating the total fee of the fee worksheet. (4) Fee payments shall be by check or money order made payable to the "Alabama Building Commission".

a. 170-X-8-.02 Calculation of fees schedule.

Total Valuation	Permit Fee
Less than \$1,000	No fee, unless inspection required, in which case a \$15.00 fee for each inspection shall be charged.
\$1,001 to \$50,000	\$15.00 for the first \$1,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00
\$50,001 to \$100,000	\$260.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00
\$100,001 to \$500,000	\$460.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00
\$500,001 and up	\$1,660.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.

The total valuation of work shall be the cost of construction. The "cost of construction" shall include the cost of the actual building construction, addition, or alteration work, including sitework.

- b. 170X-8-.03 (4) "Reviews and Inspections Covered by Fees: The Permit Fee shall include the following building inspections: Pre-Construction Conference, Pre-Roofing Conference, Above-Ceiling Inspection, Final Inspection and Year-End Inspection. Additional required inspections such as fire alarm inspections, kitchen hood inspections and other such inspections shall be included as part of the Permit Fee. (5) Additional Fees: b. If the contractor schedules an inspection and it is determined by the Building Commission Inspector on site that the contractor is not ready for the scheduled inspection, the Building Commission shall require an additional fee of \$1500. The additional inspection fee shall be applied to each additional inspection that is required to be rescheduled." Also, Article 16.A.(4) of the General Conditions of the Contract states "The Contractor may be charged by the Owner for any extra cost of inspection incurred by the Owner or Architect on account

of material and workmanship not being ready at the time of inspection set by the Contractor." This shall be understood as including, but not limited to, the additional inspection fees and costs as described herein.

- c. The Building Commission Permit Fees as stated above are the responsibility of the contractor and should be included in the contractor's bid. ABC Form C-8 "General Conditions of the Construction Contract", Article 44, Para. A states the following: Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit and other permits and governmental fees, licenses and all inspections necessary for proper execution and completion of the Work which are customarily secured after award of the Construction Contract and which are in effect on the date of receipt of bids.
- d. 170-X-8-.05 Final Cost of the Work: The final cost of the work for the permit fee shall be adjusted for change orders and for sales tax credit received by the Owner. The final adjustment along with a copy of the contractor's final pay request shall be submitted to the Building Commission with the Certificate of Substantial Completion.

H. The following are the Architect's contacts for the Project (do not contact the Owner directly):

- a. Project Manager: Mr. Paul DiGiorgio, Architect
- b. Project Principal: Mr. Tim Aho, NCARB, AIA

AHO ARCHITECTS, LLC  
265 Riverchase Parkway East  
Suite 204  
Hoover, AL 35244

Phone (205) 983-6000  
Fax (205) 983-6001  
E-mail [projects@ahoarch.com](mailto:projects@ahoarch.com)

F. Revise Specification Section 073113 "Asphalt Shingles" Paragraph 1.2 A to read as follows:


- A. Preinstallation Conference: Conduct conference at Project site.
  - 1. **Attendance by the asphalt shingle manufacturer is mandatory.**
  - 2. Meet with Owner, State Building Commission Inspector, Architect/Consultant, asphalt shingle installer, asphalt shingle manufacturer's technical representative and installers whose work interfaces with or affects asphalt shingle installation including installers of roof accessories and mounted equipment.
  - 3. Review construction schedule and verify availability of materials to avoid delays.
  - 4. Review methods and procedures related to asphalt shingle installation, including manufacturer's written instructions.
  - 5. Review flashings, special roof details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that will affect asphalt shingles.
  - 6. Review governing regulations and requirements for roof warranty.

### 1.3 REVISIONS (DRAWINGS)

A. Land Surveyor statement box on C100-A to be replaced with image shown below:

STATE OF ALABAMA  
CALHOUN COUNTY

I, James M. Ray, a Registered Land Surveyor in the State of Alabama, hereby certify that all parts of this survey and plat (or drawing) have been completed in accordance with the requirements of the Standards for the Practice of Land Surveying in the State of Alabama.  
According to my survey this the 14th day of June 2013.




James M. Ray, Ala. Reg. No. 18383  
Ray and Gilliland, P. C. Ala. Board Cert. No. CA-0114-LS

NOTE: NO TITLE SEARCH OF THE PUBLIC RECORDS HAS BEEN PERFORMED BY THIS FIRM.  
THE PARCEL SHOWN IS SUBJECT TO SETBACKS, EASMENTS, ZONING AND RESITRICTIONS THAT  
MAY BE FOUND IN THE PUBLIC RECORDS.

B. Land Surveyor statement box on C100-B to be replaced with image shown below:

STATE OF ALABAMA  
CALHOUN COUNTY

I, James M. Ray, a Registered Land Surveyor in the State of Alabama, hereby certify that all parts of this survey and plat (or drawing) have been completed in accordance with the requirements of the Standards for the Practice of Land Surveying in the State of Alabama.  
According to my survey this the 14th day of June 2013.



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MAY BE FOUND IN THE PUBLIC RECORDS.

### 1.4 ATTACHMENTS

Pre-Bid Conference Meeting Minutes and Sign-In Sheet, Table of Contents, Attachment to ABC Form C-3 Proposal Form

**END OF ADDENDUM 1**

# WALLACE STATE COMMUNITY COLLEGE

**Commercial Driver's License Training Lot**  
BC# 2014404; Aho Architects Project Number: 14011

## PRE-BID CONFERENCE MEETING MINUTES

March 3, 2015 at 10:00 AM

- 1) Welcoming remarks. Reminder to sign-in on sheet at front of room or being circulated.
- 2) Introductions and names and relationship to job of personnel (Owner and Architect).
- 3) Project Directory: Names of Architect and personnel involved.
  - a) Project Principal: Tim Aho.
  - b) Project Architect: Paul DiGiorgio.
  - c) Administrative Assistant: Stephanie Vaughn.
- 4) Client representatives involved: Mr. Billy Rose. Do not contact the Owner directly.
- 5) Bid Documents are available for Pre-Qualified General Contractors and subs/suppliers through Alabama Graphics Digital Plan Room (this is how addenda will be issued also). Also posted/listed with plan room services such as iSqFt, Reed, etc. See legal advertisement for more info.
- 6) Every General Contractor and every Subcontractor should read and be familiar with all of the "front-end" documents and all of Division 1 of the Project Manual, in addition to the work they are bidding and other work they have to coordinate with.
- 7) Pre-Bid Approval: All comparable products from the manufacturers listed in the project manual, requests for substitutions, additional manufacturers, pre-approved subcontractors and suppliers may be submitted no later than specified time prior to the bid date.
- 8) Bid date per legal advertisements: Tuesday, 3/10/15. Bid opening is at 10:00am (local time), in the same location as this pre-bid conference, in Conference Room B. Any bid date changes will be changed only by an official addendum issued by the Architect.
- 9) Note that Instructions to Bidders should be read by each bidder.
- 10) Special Instructions to Bidders shall be reviewed. Among other requirements, note sales tax avoidance, bids are to be held open 60 days.
- 11) Special Instructions to Bidders: Bid Setup and Alternates
  - a) Bid Package A: Concrete
  - b) Bid Package B: Asphalt
  - c) Contractors may bid on one or both Bid Packages.

- 12) Proposal Form included in Project Manual. Loose/electronic (PDF) copies available from Architect. Note new sales tax requirement Form C-3A "Accounting of Sales Tax" attachment to Proposal Form must be submitted with bid.
- 13) The Owner is a tax-exempt entity, sales and use tax avoidance procedures will be utilized on this project, per the Owner. See Section 012910 – Sales and Use Tax Savings for more info. There is a new way of handling sales tax avoidance, so please read this section carefully. Bids shall no longer include sales tax. Form C-3A attachment to the Proposal Form (C-3) is required for estimated tax accounting. A final report of sales taxes avoided is required by ADOR and is a condition prior to final payment.
- 14) Note requirements for submittal of subcontractor list, major suppliers, etc. within 24 hours (1 work day, e.g. 12 pm on 3/4/15) after receipt of bids.
- 15) No Addenda have been issued to date. Addendum #1 will be issued shortly including minutes from this pre-bid conference and sign-in sheet. This will also include some minor mislabeled items in the Table of Contents and instructions for Building Commission Permit Fees. All Addenda will be issued via Alabama Graphics.
  - a) Permit Fees will be addressed in the Addendum under "Special Instructions to Bidders".
- 16) Insurance requirements should be read by each bidder, and should be provided to each General Contractor's and Subcontractor's insurance carrier for review. Insurance requirements are indicated in General Conditions.
- 17) Note new requirements: Section 00016 - Supplementary Conditions, pertaining to Compliance with H.B. 56 - Alabama Immigration Law (E-Verify MOU and Contract language).
- 18) Construction schedule requirements: Contract Time for this project is 70 consecutive calendar days from the Notice to Proceed. See Proposal Form.
- 19) See Specs 011000 for coordination and further related information.
- 20) Contingency Allowance (Section 012100) is \$25,000 for this project. Make sure you include this in your bids.
- 21) Verify existing conditions at the site.
- 22) Contractor shall have access to available existing utilities (water, electric power, etc.) on-site, for reasonable use (paid by the Owner). Restroom facilities by Contractor.
- 23) Liquidated damages amounts - as indicated in Article 49 of the General Conditions of the Contract.
- 24) Site restrictions - as indicated in Section 011000 and other locations on the Drawings and in the Project Manual.

- 25) Pre-Construction Conference - required for entire project. Other mandatory inspections involving the Building Commission will include pre-roof conference and final inspection.
- 26) Contractor's schedule must coordinate the overall construction schedule of the project.
- 27) Contractor's job meetings - coordination of the Work with all subcontractors and suppliers is required.
- 28) Safety and Protection - Contractor's responsibility.
- 29) Work limits protection - the public, Owner's staff, workers, etc.
- 30) Project Sign: Contractor to provide one sign as per detail of project sign in the Project Manual. Locate as directed by Architect.
- 31) No Subcontractor signs.
- 32) Requirements for quality control, testing, and inspections are located throughout the project manual, and should be reviewed so that they are understood prior to bidding the project.
- 33) Location of on-site Contractor's office shall be coordinated with the Owner and Architect.
- 34) Superintendents' and construction personnel experience requirements - as indicated.
- 35) 013300 – Submittal Procedures: Submittals requirements indicated. Contractor is required to check, mark, stamp, and approve and/or reject submittals, prior to submittal to Architect. Refer to General Conditions for additional information and related requirements. Electronic submittals preferred except where physical samples, color charts, etc. are required.
- 36) Site maintenance requirements indicated.
- 37) Contractor Programs and Conduct of Personnel (behavior, tobacco, firearms, etc.).
- 38) Section 017700 - "Closeout Procedures" and General Conditions should be reviewed by each bidder.
- 39) Final payment will not be made until the requirements of these sections and General Conditions are completed Sales tax final accounting report also required.
- 40) Project Record Documents have to be kept up-to-date on the project and will be checked periodically during the Work of the project.
- 41) Section 024119 – "Selective Demolition": note requirements for scheduling and coordination with other Work of the project, as well as schedule for completing the Work of the Project, which are generally indicated in this Section and in detail on the Drawings and other parts of the Project Manual.
  - a) Existing concrete items to be removed. Pictures of existing items on drawings.

- 42) GC is responsible for accepting all existing field dimensions prior to starting work.
  
- 43) Site tour and brief overview of project and scope by Aho Architects.
  - a) Gazebo relocation
  
- 44) Other comments:
  
- 45) Questions?
  
- 46) Additional site visits – availability, contact persons, etc. Please be respectful and minimize disruption of the Owner's ongoing operations.
  
- 47) Closing remarks.



# WALLACE STATE COMMUNITY COLLEGE

**Commercial Driver's License Training Lot**  
BC# 2014404; Aho Architects Project Number: 14011

## PRE-BID CONFERENCE SIGN-IN SHEET

March 3, 2015 at 10:00 AM

	YOUR NAME	COMPANY NAME	PHONE NUMBER
1.	<i>Holly Landon</i>	<i>Civicon</i>	<i>256-708-3290</i>
2.	<i>Brian Roberson</i>	<i>Civicon</i>	<i>205-367-9650</i>
3.	<i>Heath Landon</i>	<i>Civicon</i>	<i>256 709 5568</i>
4.	<i>Randy Pove</i>	<i>Pove General Contracting</i>	<i>256-734-0280</i>
5.	<i>Donald Mitchell</i>	<i>Boatner Law Co</i>	<i>256-442-3820</i>
6.	<i>Stan Ballen</i>	<i>Caston Gen Cont</i>	<i>205-481-1246</i>
7.	<i>BRYANT FULLONER</i>	<i>Bread Slater Const</i>	<i>931-766-5151</i>
8.	<i>Bobby Jay</i>	<i>Robertson EYE.</i>	<i>205-495-1649</i>
9.	<i>Charles Robertson</i>	<i>Robertson Exc.</i>	<i>205. 487.3899</i>
10.	<i>Paul DiGiorgio</i>	<i>Aho Arch.</i>	<i>205. 985.6000</i>
11.	<i>William Rose</i>	<i>WSCC</i>	<i>256-352-8116</i>
12.			
13.			
14.			
15.			
16.			
17.			

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- Form C-3 Proposal Form
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**NOTE**

This Table of Contents is for convenience only. Its accuracy and completeness is not guaranteed, and it is not to be considered as part of the Specifications. In case of discrepancy between the Table of Contents and the Specifications, the Specifications shall govern.

**ACCOUNTING OF SALES TAX**  
**Attachment to ABC Form C-3**  
**Proposal Form**

To: Wallace State Community College  
(Awarding Authority)

Date: \_\_\_\_\_

**NAME OF PROJECT**    WSCC CDL Training Facility (AHO ARCHITECTS, LLC #14011)

**SALES TAX ACCOUNTING:**

Pursuant to Act 2013-205, Section 1 (g) the Contractor accounts for the sales tax NOT included in the bid proposal form as follows:

**BID PACKAGE A:**

BASE BID AMOUNT

ESTIMATED SALES TAX AMOUNT

\$ \_\_\_\_\_

\$ \_\_\_\_\_

ALTERNATE #1 AMOUNT

ESTIMATED SALES TAX AMOUNT

\$ \_\_\_\_\_

\$ \_\_\_\_\_

ALTERNATE #2 AMOUNT

ESTIMATED SALES TAX AMOUNT

\$ \_\_\_\_\_

\$ \_\_\_\_\_

**BID PACKAGE B:**

BASE BID AMOUNT

ESTIMATED SALES TAX AMOUNT

\$ \_\_\_\_\_

\$ \_\_\_\_\_

ALTERNATE #1 AMOUNT

ESTIMATED SALES TAX AMOUNT

\$ \_\_\_\_\_

\$ \_\_\_\_\_

ALTERNATE #2 AMOUNT

ESTIMATED SALES TAX AMOUNT

\$ \_\_\_\_\_

\$ \_\_\_\_\_

**Failure to provide an accounting of sales tax shall render the bid non-responsive. Other than determining responsiveness, sales tax accounting shall not affect the bid pricing nor be considered in the determination of the lowest responsible and responsive bidder.**

**Legal Name of Bidder** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**\* By (Legal Signature)** \_\_\_\_\_

\* Name (type or print) \_\_\_\_\_ (Seal)

\* Title \_\_\_\_\_

Telephone Number \_\_\_\_\_

\* If other than the individual proprietor, or an above named member of the Partnership, or the above named president, vice-president, or secretary of the Corporation, attach written authority to bind the Bidder. Any modification to a bid shall be over the initials of the person signing the bid, or of an authorized representative.